

The Historic East Baltimore Community Action Coalition (HEBCAC) is seeking a **full-time Certified Peer Recovery Specialist** (Outreach Worker) who will be able to build a trust-based relationship with participants while assisting participants in their journey toward recovery and wellness. The Peer Recovery Specialist provides optimism and hope that recovery is possible and probable, all while promoting empowerment, self-determination, understanding, coping skills, and resilience. This position reports to Program Director, Dwayne Bruce, CPRS, RPS.

For more than 20 years, Dee's Place has provided a safe place where people in recovery can engage with peers, drop-in for 12-step meetings, participate in day program activities, and connect to psychiatric rehabilitative services. Staff assist in connecting guests to a healthy community and staying on the right track. All are welcome at Dee's Place.

### **SPECIFIC DUTIES AND RESPONSIBILITIES**

- Outreach and assertive engagement.
- Disseminates information on harm reduction, recovery, and community resources.
- 1:1 coaching, peer counseling, and mentoring.
- Service planning/recovery planning.
- Crisis intervention.
- Facilitates groups.
- Advocacy (on behalf of participants).
- Linkage to treatment and community services.
- Collaborates with clinical and other support staff who work with enrolled participants, i.e. by collaborating on treatment plans and discussing participants' progress and general well-being.
- Prepares reports and records including but not limited to: documentation of each participant encounter, service plans with enrolled participants, progress reports to treatment teams, etc.
- Related duties, as needed.

### **SPECIAL KNOWLEDGE, SKILLS AND ABILITIES**

- Knowledge of the "multiple pathways" of the recovery process for individuals with substance use disorders.
- Knowledge of the signs of substance use disorders, mental health disorders, and/or co-occurring disorders.
- Knowledge of ethical and behavioral standards of conduct in the helping relationship.
- Knowledge of the proper techniques used in crisis response situations.
- Knowledge to assist clients with accessing and obtaining entitlements (food stamps, Temporary Cash Assistance, Motor Vehicle Administration identification, insurance, etc.).
- Ability to obtain and report relevant background information by interviewing clients and third parties.
- Ability to work with groups and clients who may display behavioral health issues.
- Ability to communicate effectively with clients, their family and friends, treatment team members and the general public.
- Ability to use helping strategies to reduce the negative effects of substance use.
- Ability to use support systems and community resources available to clients and their significant others and to advocate for clients' rights.
- Ability to accurately document client information.

- Ability to comply with established standards of ethics and confidentiality.

## MINIMUM QUALIFICATIONS

- High School Diploma or GED.
- CPRS (Certified Peer Recovery Specialist) Certification.
  - If not certified, must become a CPRS (following the certified process designated by the State of Maryland) within 6 months of hire, and thereafter must maintain certification in “active” or “good standing” while employed.
- Experience working within the criminal justice system preferred, and/or with individuals previously incarcerated (preferred).

**Classified Title:** Outreach Worker

**Working Title:** Peer Recovery Specialist

**Role/Level/Range:** ACRO40/E/03/CB

**Starting Salary Range:** \$15.00 - \$18.90 - \$22.50/hr (commensurate with experience)

**Employee Group:** Full Time

**Schedule:** 5 days, 8 hour shifts

**Exempt Status:** Non-Exempt

**Location:** School of Medicine Campus

**Department Name:** HEBCAC Dee’s Place

**Personnel Area:** School of Medicine

*Please refer to the job description above to see which forms of equivalency are permitted for this position. If permitted, equivalencies will follow these guidelines:*

JHU Equivalency Formula: 30 undergraduate degree credits (semester hours) or 18 graduate degree credits may substitute for one year of experience. Additional related experience may substitute for required education on the same basis. For jobs where equivalency is permitted, up to two years of non-related college course work may be applied towards the total minimum education/experience required for the respective job.

**\*\*Applicants who do not meet the posted requirements but are completing their final academic semester/quarter will be considered eligible for employment and may be asked to provide additional information confirming their academic completion date.**

The successful candidate(s) for this position will be subject to a pre-employment background check. Johns Hopkins is committed to hiring individuals with a justice-involved background, consistent with applicable policies and current practice. A prior criminal history does not automatically preclude candidates from employment at Johns Hopkins University. In accordance with applicable law, the university will review, on an individual basis, the date of a candidate’s conviction, the nature of the conviction and how the conviction relates to an essential job-related qualification or function.

The Johns Hopkins University values diversity, equity and inclusion and advances these through our key strategic framework, the [JHU Roadmap on Diversity and Inclusion](#).

## EQUAL OPPORTUNITY EMPLOYER

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.

## **EEO IS THE LAW**

Learn more:

[https://www.eeoc.gov/sites/default/files/migrated\\_files/employers/poster\\_screen\\_reader\\_optimized.pdf](https://www.eeoc.gov/sites/default/files/migrated_files/employers/poster_screen_reader_optimized.pdf)

## **ACCOMMODATION INFORMATION**

If you are interested in applying for employment with The Johns Hopkins University and require special assistance or accommodation during any part of the pre-employment process, please contact the Talent Acquisition Office at [jhurecruitment@jhu.edu](mailto:jhurecruitment@jhu.edu). For TTY users, call via Maryland Relay or dial 711. For more information about workplace accommodations or accessibility at Johns Hopkins University, please visit [accessibility.jhu.edu](http://accessibility.jhu.edu).

Johns Hopkins has mandated COVID-19 and influenza vaccines, as applicable. Exceptions to the COVID and flu vaccine requirements may be provided to individuals for religious beliefs or medical reasons. Requests for an exception must be submitted to the JHU vaccination registry. For additional information, applicants for SOM positions should visit <https://www.hopkinsmedicine.org/coronavirus/covid-19-vaccine/> and all other JHU applicants should visit <https://covidinfo.jhu.edu/health-safety/covid-vaccination-information/>.

**The following additional provisions may apply, depending on campus. Your recruiter will advise accordingly.**

The pre-employment physical for positions in clinical areas, laboratories, working with research subjects, or involving community contact requires documentation of immune status against Rubella (German measles), Rubeola (Measles), Mumps, Varicella (chickenpox), Hepatitis B and documentation of having received the Tdap (Tetanus, diphtheria, pertussis) vaccination. This may include documentation of having two (2) MMR vaccines; two (2) Varicella vaccines; or antibody status to these diseases from laboratory testing. Blood tests for immunities to these diseases are ordinarily included in the pre-employment physical exam except for those employees who provide results of blood tests or immunization documentation from their own health care providers. Any vaccinations required for these diseases will be given at no cost in our Occupational Health office.

**To apply, please fill out the application on [jobs.jhu.edu](http://jobs.jhu.edu), and send a cover letter and resume to Dwayne Bruce at [dbruce@hebcac.org](mailto:dbruce@hebcac.org) with “Dee’s Place PT Certified Peer Recovery Specialist application” in the subject line.**